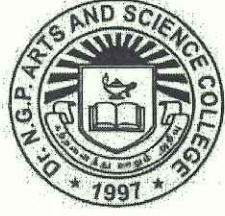


**MEMORANDUM OF UNDERSTANDING (MoU)
BETWEEN**



Dr. N.G.P ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu and Accredited by

NAAC with A++ Grade (3rd Cycle - 3.64 CGPA)

Dr. N.G.P. _ Kalpatti Road,

COIMBATORE – 641 048, TAMIL NADU

&

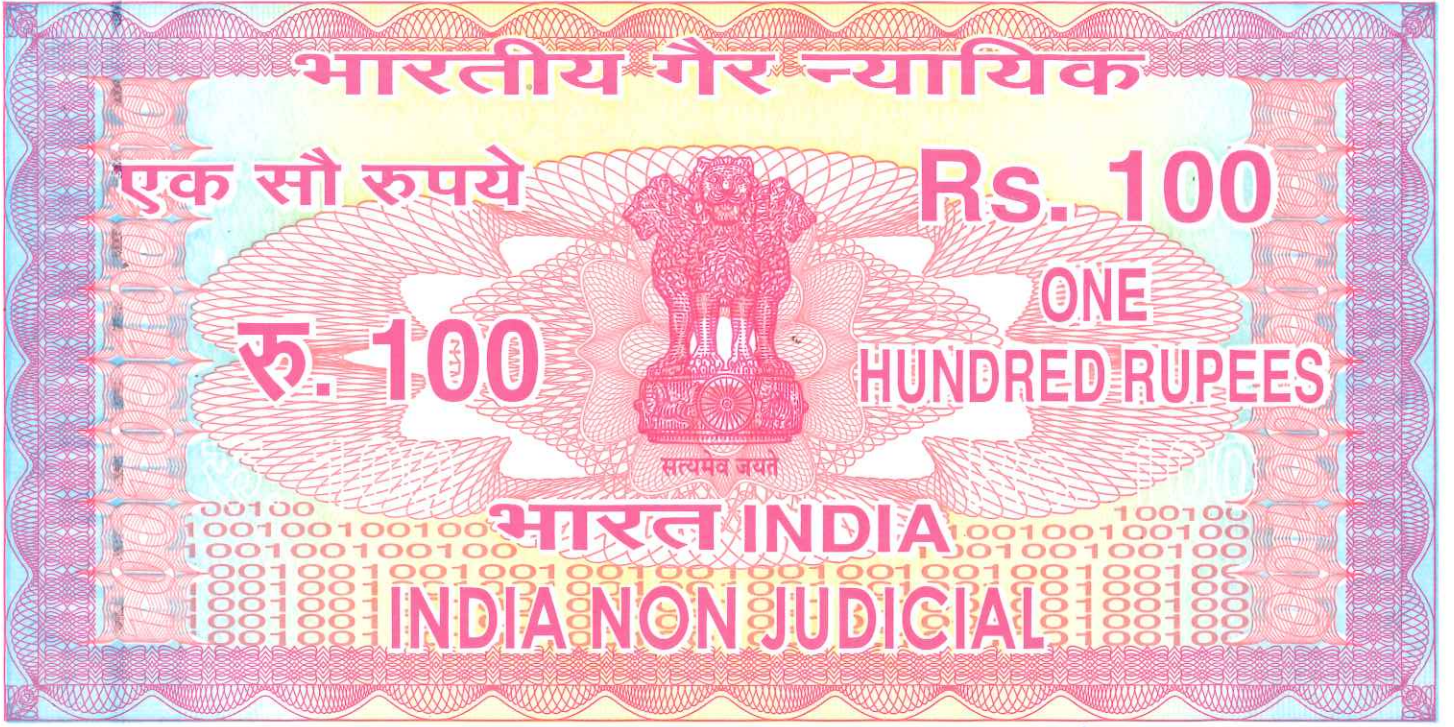
RAJAM ENTERPRISES

45, Peons Colony 5th Street, Kavundampalayam

COIMBATORE – 641 030, TAMILNADU

FOR

DISCARDING USED ANSWER SCRIPTS



தமிழ்நாடு தமில்நாடு TAMILNADU

27.03.2024

Dr. N.G.P. Arts And Science
College
Coimbatore

DV 124955

N. GOPALAKRISHNAN
STAMP VENDER
SATHY MAIN ROAD, SARAVANAMPATTY
COIMBATORE - 641 035
Ref. No: 12096/81/2010-12

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereafter it's called as "MoU") is made on Thursday, 28th March 2024 at Coimbatore, Tamilnadu, India.

By and Between

The Dr.N.G.P Arts and Science College (DrNGPASC), Dr.N.G.P-Kalapatti Road, Coimbatore -641 048, represented by its Principal Prof. Dr. K. Ramamurthi (hereinafter referred to as "First Party", the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors-in-office, administrators and assigns).

And

Rajam Enterprises, 45 Peons Colony, 5th Street, Kavundampalayam, Coimbatore – 641 030 represented by Mr.S.Manuel (hereinafter referred to as "Second Party", the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors-in-office, administrators and assigns).

Prof. Dr. K. RAMAMURTHI
M.Com., B.L., M.B.A., Ph.D.
Principal
Dr.N.G.P.Arts and Science College
Dr. N.G.P. - Kalapatti Road
Coimbatore - 641 048.

S. Manuel, M. Smith

RAJAM ENTERPRISES
Mfgs: Quality Eggtray from Waste Paper
45, Pions Colony 5th Street
Kavundampalayam, Coimbatore-30
Ph: 98946 44360, 98946 44361

First Party and second party shall be hereinafter collectively referred to as “Parties” and individually as a “Party”.

The first party, i.e., Dr.N.G.P. Arts and Science College (DrNGPASC) is an organization of KMCRET trust which was established in the year 1997 under the leadership of **Dr.Nalla G. Palaniswami**, as its Chairman and **Dr.Thavamani D. Palaniswami** as its Managing Trustee and Secretary. The College has been recognized under 2(f) and 12(B) by UGC, New Delhi. The college was Accredited by NAAC with A++ (3rd Cycle - 3.64 CGPA).

The second party, i.e., Rajam Enterprises is an organization which collects and recycle the dry waste paper, which is vital element in the protection of environment operated by **Mr.S.Manuel**.

SCOPE OF THE AGREEMENT:

This MOU is intended to create a synergic alliance between **Dr.N.G.P Arts and Science College** and **Rajam Enterprises**, Coimbatore for recycling the dry waste used answer scripts, answer script covers, card boards (if any), magazines, shredded papers, old office records etc.

1. TERM & TERMINATION AND CONSEQUENCES OF TERMINATION:

TERM:

- This Agreement shall be valid for a period of *three years* from the date of signature by the Parties (“Term”), unless terminated earlier by the Parties as provided hereinafter. Upon expiry of the Term, the Parties may renew the Term of the Agreement for such further period as mutually agreed to in writing by the Parties.
- **Waste Paper:** Discarded paper including all used answer scripts, covers, card boards (if any), magazines, shredded papers, old office records etc.
- **Quality and Quantity:**
Material should be free from food particles, without any contamination of garbage, municipal waste or any item which are detrimental.
- **Minimum required Quantity:**
Minimum required quantity is 200 Kgs

TERMINATION:

- The DrNGPASC and Rajam Enterprises shall be entitled to terminate this Agreement by providing a written notice of 2 months to other, without assigning any reasons whatsoever.

2. ROLES AND RESPONSIBILITIES OF DrNGPASC:

- DrNGPASC shall identify the quantum of wastepaper at various locations in the campus.
- DrNGPASC would store the used answer scripts, covers, card boards (if any), magazines, shredded papers, old office records etc., and shall inform to Rajam Enterprises to pickup on mutually agreed schedule.
- DrNGPASC agrees to appoint The Principal / Nominee as the representative to coordinate on various activities as in MoU and notify Rajam Enterprises within one month of any change in the responsibility.


Prof. Dr. K. RAMAMURTHI
M.Com., B.L., M.B.A., Ph.D.
Principal
Dr.N.G.P.Arts and Science College
Dr. N.G.P. - Kalapatti Road


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- DrNGPASC shall issue a sale invoice in the name of Rajam Enterprises with local applicable rates and GST to enable faster payment from Rajam Enterprises Invoice shall be sent by post / courier to the address given in the MoU within two days from the date of collection of material with the copies weighment slip.
- Payment will be processed immediately on the date of receipt of the invoice along with gate pass and weighment slip.

3. ROLES AND RESPONSIBILITIES OF RAJAM ENTERPRISES

- **Rajam Enterprises shall submit the prevailing rates from time to time and get approval from DrNGPASC.**
- In considerations for enabling Rajam Enterprises to pick up the materials from DrNGPASC, Rajam Enterprises shall pay to DrNGPASC, the consideration amount based on weight recorded
- Rajam Enterprises will make arrangements for collecting and transporting the waste paper on its own along with own employees.
- Rajam Enterprise shall remove the prescribed waste paper within three days from the date of issue of order.
- Rajam Enterprises shall weigh and load the prescribed waste paper in front of the authorised person from DrNGPASC.
- Rajam Enterprises shall sweep and clean the record room after removing the prescribed waste paper.
- Examination papers taken from DrNGPASC will be used for recycling purpose only. Such examinations papers will not go for reuse and to any un authorised hands which may lead to misuse of / or dissemination of confidential information.
- Rajam Enterprises shall not use or disseminate any confidential information printed on the waste paper, if the waste paper which is not properly shredded at DrNGPASC.
- Rajam Enterprises shall issue the pulping certificate issued from paper mill if the prescribed waste paper is sent for pulping
- If any default in the execution of the above work Rajam Enterprises, Coimbatore will take up the whole responsibility.

4. MISCELLANEOUS:

- ✓ **Severability:** Each and every obligation under this Agreement shall be treated as a separate obligation and shall be severally enforceable as such and in the event of any obligation or obligations being or becoming unenforceable in whole or in part, the Parties shall negotiate, in good faith, a valid, legal and enforceable substitute provision or provisions, which most nearly effect the intention of the Parties.
- ✓ **Relationship:** The relationship between Parties is that of an independent contractor and neither Party hereto is an agent or partner of the other Party for any purpose whatsoever.
- ✓ **Assignment:** Neither Party shall assign this Agreement or its rights and obligation hereunder without the prior written consent of the other Party.
- ✓ **Counterparts:** This Agreement shall be executed in two counterparts, all of which shall constitute one and the same agreement.

 Prof. Dr. K. RAMAMURTHI
M.Com., B.L., M.B.A., Ph.D.
Principal
Dr.N.G.P.Arts and Science College

S. Manuel, M. Smith
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5. PICK UP LOCATION:

Dr. N.G.P ARTS AND SCIENCE COLLEGE	
Contact Person	Prof. Dr. K. RAMAMURTHI
Designation	Principal
Office Number (Landline)	0422-2369221, 2369220, 2369245
Office e-Mail id	principal@drngpasc.ac.in coe@drngpasc.ac.in
Preferable Week day to pick up prescribed waste paper	Weekend working day (Friday or Saturday)
Time	09.00 a.m. – 05.00 p.m.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

For Dr.N.G.P. Arts and Science College	For Rajam Enterprises
<p>Name: Prof. Dr. K. RAMAMURTHI</p> <p>Designation: Principal <i>[Signature]</i> <i>28/03/2024</i></p> <p>Date of Signature: <i>28/03/2024</i></p> <p>Prof. Dr. K. RAMAMURTHI M.Com., B.L., M.B.A., Ph.D. Principal Dr. N.G.P. Arts and Science College Dr. N.G.P. - Kalapatti Road Coimbatore - 641 048.</p>	<p>Name: S. MANUEL</p> <p>Designation: Sole Proprietor</p> <p>Date of Signature: <i>S. Manuel, M. Smith</i></p> <p>RAJAM ENTERPRISES Mfgs: Quality Eggtray from Waste Paper 45, Pions Colony 5th Street Kavundampalayam, Coimbatore-30 Ph: 98946 44360, 98946 44361</p>

Witness:

1. *[Signature]* *28/3/24*

2. *M. Smith*

